

APPENDIX A

Tender Evaluation Report

Glastonbury Leisure Centre
DN681226

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1. Management Summary

Tor Sports & Leisure in Glastonbury is scheduled to undergo refurbishment, including decarbonisation measures

2. Procurement Process

This procurement was carried out in accordance with the authority's Contract Procedure Rules and Standing Orders and Public Contracts Regulations 2015

Suppliers were invited to submit a response to the Invitation to Tender (ITT) through the e-Tendering System. The Procurement Documents were published on 09/10/2023.

Bid responses were received by the closing date of 16/11/2023 as follows:

- Five Bidders responded.
- All Bidders submitted a compliant Bid.
- Bids were evaluated in accordance with the criteria set out in the Procurement Documents and set out in section 2.1 below.

The Commercial and Procurement Team conducted the compliance checks in conjunction with Somerset Council specialists in various areas where required.

2.1 Evaluation Methodology

Bids were evaluated in accordance with the evaluation criteria set out within the Procurement Documents and were applied as follows:

Evaluation criteria breakdown	Means of evaluation	
	Sub criteria	Main criteria
Quality		35%
4.1 Project Team	5%	
4.2 Programme/Project Approach	10%	
4.3 Supply Chain Procurement and Management	5%	
4.4 Project Viability/Value Engineering	15%	
Price		60%
Priced submission	60%	
Social Value		5%
4.6 - Procurement Document F Social Value Calculator	2.5%	
4.7 Social Value Commitment	2.5%	



2.2 Quality

The quality questions were scored and evaluated in accordance with the published criteria.

The quality element of the Tenders were evaluated by a panel of officers and moderated by staff from the Commercial and Procurement Team at Somerset Council (see Confidential Appendix B for the list of evaluators and moderators). Each evaluation panel member scored each Bid on an individual basis and prior to the moderation meeting.

Moderated scores are available in Confidential Appendix B, including the proposed award decision.

2.3 Pricing

Pricing was assessed based on the total tender price for the Works included by bidders within the Pricing Schedule. The tendered prices are available in Confidential Appendix B, including the proposed award decision.

2.4 Social Value

The qualitative score for social value was evaluated as per section 2.2 and moderated by Commercial and Procurement.

The value score for social value was calculated by the Commercial and Procurement team in accordance with the published criteria.

Moderated scores are available in Confidential Appendix B, including the proposed award decision.

3. Contractual Position

The Contract will be under a JCT 2016 Design and Build construction contract

As part of the bid response, Bidders were invited to offer specific measurable Social Value commitments in addition to the stated requirements of the specification. Delivery of these commitments will be monitored as part of contract management.

This is subject to approval of a Key Decision to award supported by this evaluation report.

3.1 Proposed Term

The awarded Contract will commence in Early 2024 and is estimated that construction will take in the region of 6/7 months



3.2 Service Levels and Contract Management

Service levels will be monitored as part of Contract Management and the contract will be managed to ensure that the service meets expectations and to identify further opportunities for cost and service improvement.

4. Next Steps

- Key Decision to award to be taken in January 2024
- Suppliers to be informed of the decision by Commercial and Procurement Team following the above decision
- Contract Award January 2024
- Contract Mobilisation/ Implementation from January 2024

End of Report